

SAFETY POLICY AND PROCEDURE MANUAL

NUMBER 10.0 – HOISTING EQUIPMENT

ATTACHMENT B - MONTHLY CRANE INSPECTION FORM

10.0	Issued: 7/2018	Revised:	1/2023	Page 1 of 1	
R	DEPARTMENT	CRAN	NE NUMBER		
ng items have be	en visually inspected:				
ail Controls	and all operating mechanisms are i	n proper working order			
	No Cracks, deformation and damage of hooks, and latch is properly functioning				
	Hoist chains, wire ropes and slings: Check for kinking, crushing, nicks, gouges, distortion, frayed, stretched, wear, corrosion and other damage				
Upper-lim	Upper-limit switch/device - Raise block to highest position - Make sure hoist shuts down before block reaches hoist				
Audible a	Audible and/or visual warning device are working when crane is in use				
All guards	s are in place				
Load ratio	Load ratings are visible				
Brake sys	Brake system (trolley and bridge)				
No vibrat	No vibration or unusual noise/sounds in hoist drive				
Pendant	Pendant buttons/switches are labeled and operate properly (N-W-S-E)				
Main and	Main and master switches are labeled, have lock-out capability, and is accessible				
Crane op	Crane operating area is clearly marked				
is safe to use: Y	es No				
visually performe			e) Date		
0y:(Print N		(Facility Lead	der) Date		
	ng items have be all Controls a No Crack Hoist cha corrosion Upper-lim Audible a All guards Load ratin Brake sys No vibrati Pendant by Main and Crane operations of the corrosion with the corrosion corrosion and corrosion with the corrosion and corrosion with the corrosion and corrosion and corrosion are corrosion and corrosion and corrosion are corrosion and corrosion are correctly and correctly are correctly are correctly and correctly are correctly and correctly are correctly are correctly are correctly and correctly are correctly are correctly are correctly are correctly and correctly are corre	DEPARTMENT Ing items have been visually inspected: Controls and all operating mechanisms are in the No Cracks, deformation and damage of hoole thoist chains, wire ropes and slings: Check for corrosion and other damage. Upper-limit switch/device - Raise block to high Audible and/or visual warning device are worth All guards are in place. Load ratings are visible. Brake system (trolley and bridge). No vibration or unusual noise/sounds in hoist. Pendant buttons/switches are labeled and on Main and master switches are labeled, have. Crane operating area is clearly marked. is safe to use: Yes No (Signature). (Print Name) (Signature).	R	R	