



SAFETY POLICY AND PROCEDURE MANUAL

NUMBER 14.0 – POWERED INDUSTRIAL TRUCK SAFETY

ATTACHMENT A – POWERED INDUSTRIAL TRUCK TRAINING FORM

Number: 14.0

Issued: 9/2018

Revised: 1/2023

Page 1 of 2

EMPLOYEE NAME: _____ DATE(S) OF TRAINING: _____

POWERED INDUSTRIAL TRUCK TRAINED ON: _____

INITIAL EACH WHEN COMPLETED

CERTIFIED TRAINER	EMPLOYEE	TASK
		WATCHED POWERED INDUSTRIAL TRUCK TRAINING VIDEO
		CONDUCTED CLASSROOM TRAINING
		CONDUCTED QUESTION AND ANSWER SESSION
		PASSED WRITTEN EXAM (ATTACH COPY)
		CONDUCTED DRIVING DEMONSTRATION UNDER NORMAL OPERATING CONDITIONS
		PASSED DRIVING TEST UNDER NORMAL OPERATING CONDITIONS
		REVIEWED THE FOLLOWING ITEMS (CHECK ALL THAT APPLY) RELATING TO THE SPECIFIC TRUCK THAT THIS EMPLOYEE WILL USE:
		REVIEWED OPERATING INSTRUCTIONS, WARNINGS, AND PRECAUTIONS
		REVIEWED SIMILARITIES AND DIFFERENCES TO AUTOMOBILES
		REVIEWED CONTROLS AND INSTRUMENTATION LOCATION AND USE
		REVIEWED ENGINE AND MOTOR OPERATION AND MAINTENANCE
		REVIEWED STEERING AND MANEUVERING
		REVIEWED VISIBILITY
		REVIEWED FORK AND ATTACHMENT LIMITATIONS AND USE
		REVIEWED VEHICLE CAPACITY
		REVIEWED VEHICLE STABILITY
		REVIEWED VEHICLE INSPECTION
		REVIEWED REFUELING / RECHARGING
		REVIEWED OPERATING LIMITATIONS
		REVIEWED SURFACE CONDITIONS
		REVIEWED LOAD COMPOSITION AND STABILITY
		REVIEWED LOAD STACKING, UNSTACKING AND TRANSPORT
		REVIEWED PEDESTRIAN TRAFFIC
		REVIEWED SCENARIOS WHEN A SPOTTER IS REQUIRED
		REVIEWED NARROW AISLE AND RESTRICTED AREAS OF OPERATION
		REVIEWED OPERATION IN HAZARDOUS LOCATIONS
		REVIEWED RAMP AND SLOPED SURFACE OPERATION
		REVIEWED UNIQUE OR POTENTIALLY HAZARDOUS CONDITIONS
		REVIEWED CLOSED ENVIRONMENTS WHERE INSUFFICIENT VENTILATION OR POOR VEHICLE MAINTENANCE COULD CAUSE A BUILDUP OF CARBON MONOXIDE OR EXHAUST



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THE ABOVE LISTED EMPLOYEE WAS SPECIFICALLY TRAINED ON THE ITEMS NOTED ABOVE. THE EMPLOYEE SATISFIED THE MINIMUM TRAINING REQUIREMENTS. THIS TRAINING IS VALID FOR 36 MONTHS FROM THE EARLIEST DATE NOTED ABOVE.

CERTIFIED TRAINER PRINTED NAME

CERTIFIED TRAINER SIGNATURE

DATE

EMPLOYEE PRINTED NAME

EMPLOYEE SIGNATURE

DATE



THE ABOVE CARD SHALL BE PRINTED, CUT OUT, AND PRESENTED TO THE EMPLOYEE AS DOCUMENTATION OF SUCCESSFULLY COMPLETING THE POWERED INDUSTRIAL TRUCK WRITTEN AND PRACTICAL TRAINING COURSE