



SAFETY POLICY AND PROCEDURE MANUAL

NUMBER 10.0 – HOISTING EQUIPMENT

ATTACHMENT A – DAILY CRANE INSPECTION FORM

Number: 10.0

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EMPLOYEE NAME _____ DATE _____ SHIFT _____
Employee Printed Name

DEPARTMENT _____ CRANE NUMBER _____

Visual Inspection		
Pass	Fail	Inspect pendulum controller for damage
Pass	Fail	Inspect pendulum cable and connections
Pass	Fail	Ensure the crane electrical housing is tight
Pass	Fail	Ensure chain basket is secure
Pass	Fail	Ensure crane glides freely/smoothly
Pass	Fail	Inspect the plug from crane to cable trolley wiring plug
Pass	Fail	Inspect cable trolley wiring and support
Pass	Fail	Cable trolley plug and receptacle on crane support frame
Functional Inspection		
Pass	Fail	Raise crane to upper limit
Pass	Fail	Lower crane to lower limit
Yes	No	Are pendant controls in good working order?
Yes	No	Are pendant controls marked properly with directional indications?
Comments		

Employee _____
Employee Signature

Date _____