



SAFETY POLICY AND PROCEDURE MANUAL

NUMBER 15.0 – CONTRACTOR SAFETY

ATTACHMENT A – CONTRACTOR CHECKLIST

Number: 15.0

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Page 1 of 2

VENDOR NAME _____

	YES	NO	N/A
1 HAZARD COMMUNICATION			
A Explain the purpose of the program			
1 Hazardous chemicals being brought into the facility by the contractor			
2 SDS supplied for each chemical?			
3 Hazardous chemicals contractor may be exposed to while inside the facility			
4 SDS supplied to the contractor?			
2 CONFINED SPACE			
A Explain the purpose of the program			
1 Identification of confined space			
2 Permit program explanation			
3 WELDING			
A Explain the purpose of the program			
1 Working safely around plant personnel			
2 Flash and fume controls			
3 Hot work permits			
4 PPE required			
4 LOCKOUT/TAGOUT (LOTO)			
A Explain the purpose of the program			
B Lockout/Tagout program used			
1 Program explained and locks provided			
2 Contractor program explained to affected employees			
5 POWERED INDUSTRIAL TRUCK (FORKLIFT/MANLIFT)			
A Explain the purpose of the program			
1 JHA on proper operation			
2 Prior training records presented			
3 Body harness requirement			
4 Outrigger requirement			
5 Working safely around plant personnel			
6 ENVIRONMENTAL CONSIDERATIONS			
A Jobs that create environmental or safety problems			
1 Dust control - concrete work			
2 Fume control - painting or floor work			
7 PERSONAL PROTECTIVE EQUIPMENT			
A Explain the purpose of the program			
1 Safety shoes			
2 Safety glasses			
3 Hearing protection (in required areas)			
4 Hard hats required (in certain areas)			
5 Safety vest required			
6 Other PPE:			
7 Other PPE:			
8 Other PPE:			

